

Addendum Date: May 10, 2023

CITY OF PENSACOLA, FLORIDA
ADDENDUM #2

**Urban Planning, Design, Research, Analysis
and Plan Amendment Services for
Update of the Pensacola Community Redevelopment Plans**

RFQ No. 23-014

The following items take precedence over the documents for the item named above. All other terms and conditions shall remain the same.

**A SIGNED COPY OF THIS ADDENDUM MUST BE RETURNED WITH YOUR
SUBMITTAL AS ACKNOWLEDGEMENT.**

Company: _____ Date: _____

Authorized Representative: _____ Title: _____
Printed Name

Signature: _____

Q1. RFQ page 8, Section B Scope of Work, IV. Draft Plan Development, Budgetary Projections: We would be grateful if the City could provide a sample deliverable of this component of the scope.

A1. A sample TIF project can be found within the Westside CRA Plan within the Appendix on page 47. This plan may be accessed on the City website: <https://www.cityofpensacola.com/DocumentCenter/View/172/Westside-Community-Redevelopment-Area-CRA-Plan-PDF?bidId>

The consultant would be expected to review historical TIF generation for each district to determine an appropriate growth rate for the basis of the projection. It is not the expectation that the growth rate would be established solely on the sample chart provided.

Q2. What is the anticipated fee?

A2. Clarification: the budget is approximately \$400,000, subject to negotiation.

Q3. What is the anticipated project schedule?

A3. Clarification: The City has two critical planning efforts underway which include assessment of the Land Development Code (LDC) for potential rewrite or update and development of a City-wide Active Transportation Plan (ATP). The selected

consultant will be expected to fully coordinate and collaborate with the consultants performing these efforts. Draft redevelopment plan recommendations shall not be finalized until, at minimum, draft recommendations have been made regarding assessment of the LDC and development of the ATP. However, the project may kick-off with information gathering, field review and stakeholder engagement occurring prior.

Q4. Are we able to use wire spirals for the binding of the document?

A4. Yes.

Q5. Can you confirm what forms are required to be within the submission? I have listed:

Signature Sheet

52.209-5 FAR Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters

52.209-6 FAR Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment

VBE Participation Form

MBE / SBE / WBE PARTICIPATION FORM

Drug Free Work Place Certificate

A5. Include all forms stating that they must be included in the submittal. The forms listed above must all be included in the submittal.

Q6. *M/W/D/V/BE Requirements* (and does the CRA have a list/inventory of Pensacola-based firms that have M/W/V/BE status?)

A6. The City of Pensacola maintains a [Small Business Enterprise directory](#) and an [M/WBE database](#). The City does not maintain a list of VBE vendors. If a vendor is certified as a veteran-owned business by the State of Florida Department of Management Services, and their business is located in Escambia or Santa Rosa County, we count them.

Up to three (3) points may be given for certification as or partnership with City-certified D/M/S/WBE or up to two (2) points for certification as or partnership with VBE firms.

Q7. The paragraph titled PAY ON BEHALF OF THE CRA (pg. 15 of RFP) violates Florida Statute 725.08 by requiring the Consultant to provide a defense as part of its indemnity requirements. The HOLD HARMLESS paragraph (starting on pg. 14) already addresses payment of attorney's fees in the event the Consultant negligently performs the Services, which is what the statute (FS 725.08) provides for. Will you agree to remove this PAY ON BEHALF OF THE CRA paragraph and its requirement to defend?

A7. Modify the paragraph referenced as follows:

PAY ON BEHALF OF THE CRA

The CONSULTANT agrees to pay on behalf of the CRA, which will be done only if and when requested by the CRA, for all claims as described in the Hold Harmless paragraph. Such payment on the behalf of the CRA shall be in addition to any and all other legal remedies available to the CRA and shall not be considered to be the CRA's exclusive remedy.