



Youth Scholarship Application

Deadline to apply: June 2, 2023

Please submit the following documents with this application (photocopies only)!

- Priority is given to City of Pensacola residents first. Please provide proof of residency.
- Copy of most recent tax return or 4506T (Tax Return Request)
- Letter of request

Applications will NOT be processed if ANY of the above documents are missing. Scholarships cannot be combined with any other discounts.

Please Print Clearly

Parent or Guardian Name(s)		Relationship To Child	
Parent or Guardian Address			
State	Zip	Cell Phone	Work Phone
Email Address		Resource Center you wish to attend	Number of Dependents Claimed on your Tax Return.

Individuals Requesting Scholarship

Must be claimed as dependents on most recent tax return to be included.

Participant's Name		Participant's Name	
School/Grade	Age/DOB	School/Grade	Age/DOB
Participant's Name		Participant's Name	
School/Grade	Age/DOB	School/Grade	Age/DOB

I certify that my annual household income of \$_____ and number of dependents as _____. I certify that the information provided is true and complete to the best of my knowledge. I agree to notify the City of Pensacola Parks and Recreation Department if my financial status changes. I also certify that I have read and understand the guidelines that must be adhered to in order to retain my scholarship (if awarded). I understand that not abiding by these guidelines can result in a termination of my scholarship. All applications must be completed and have the necessary supporting documents attached (copies only). This application will not be processed otherwise. The City of Pensacola Parks and Recreation Department will notify you of our decision within 14-21 days. Again, thank you for your support and we look forward to serving your family.

Signature of Applicant

Date

OFFICE USE ONLY

Total Household Income: \$ _____
 Total Number of Dependents _____
 Amount Granted By Department: \$ _____
 Amount to be Paid by Participant: \$ _____

Date assistance approved: _____ Approved by: _____

Location: _____

Scholarship Recipient's Frequently Asked Questions and Guidelines

- 1. How are scholarship awards determined?** The scholarship is awarded based on GROSS household income, including all non-employment income such as child support, alimony, SSI and disability, retirement, etc. It can take up to two weeks to process the scholarship. Applications received after June 2, 2023 will not be eligible.
- 2. What do I need to provide for eligibility of a scholarship?** You must complete the scholarship application form with ALL required documents (INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED).
- 3. How much of a scholarship can I receive?** The maximum amount of award is **50%**. We utilize a sliding fee scale which will determine the amount of scholarship that may be awarded. Due to limited allocations a predetermined amount of scholarship money will be awarded each year, **not all applicants will receive a scholarship.**
- 4. What if my circumstances change before my scholarship expires?** If your household income changes drastically, you may contact the Recreation Superintendent at tbyrd@cityofpensacola.com to see if the changes will affect your award.
- 5. Where do I pick up a scholarship form?**
Scholarship forms may be picked up at any of the City of Pensacola Resource Centers during regular business hours.
- 6. What if I don't have a tax return?** Please contact the Recreation Superintendent at tbyrd@cityofpensacola.com.
- 7. What if the children are not claimed on my taxes?** Please contact the Recreation Superintendent at tbyrd@cityofpensacola.com.
- 8. How do I show proof of City residency?** Provide a copy of your electric, garbage, or water bill, with your name and City address.

Tips and Guidelines once a scholarship is awarded:

- You must pay the \$10 deposit for each week you plan for your child to attend in advance before any scholarship will be applied. Deposits are non-refundable but will apply towards your share of camp fees.
- Your scholarship will be terminated at the request of the program director if payments are received late.
- Other subsidy programs cannot be combined with the scholarship such as Early Learning Coalition, Gateway, and Childhood Development Services, promotional discounts, etc.
- Delinquent charges at one Resource Center will result in denial of scholarships at all City of Pensacola Resource Centers.
- If you have any questions concerning your application, the process, or the forms required please contact Tonya Byrd by e-mail at tbyrd@cityofpensacola.com.

PLAY PENSACOLA SCHOLARSHIP REQUIRED DOCUMENTS

Please provide the first page of your **2022 tax return** along with your scholarship application, proof of residency, and letter of need. The entire tax document is not required for submission, only the front page that indicates the number of dependents in the household and your taxable income.

See highlighted areas below.

IMPORTANT: Please remove and/or black out all social security numbers prior to submission.

Form 1040 Department of the Treasury—Internal Revenue Service **2022** OMB No. 1545-0074 IRS Use Only—Do not write or staple in this space.

Filing Status Single Married filing jointly Married filing separately (MFS) Head of household (HOH) Qualifying surviving spouse (QSS)

Check only one box. If you checked the MFS box, enter the name of your spouse. If you checked the HOH or QSS box, enter the child's name if the qualifying person is a child but not your dependent:

Your first name and middle initial _____ Last name _____ Your social security number _____

If joint return, spouse's first name and middle initial _____ Last name _____ Spouse's social security number _____

Home address (number and street). If you have a P.O. box, see instructions. _____ Apt. no. _____

City, town, or post office. If you have a foreign address, also complete spaces below. _____ State _____ ZIP code _____

Foreign country name _____ Foreign province/state/county _____ Foreign postal code _____ You Spouse

Digital Assets At any time during 2022, did you: (a) receive (as a reward, award, or payment for property or services); or (b) sell, exchange, gift, or otherwise dispose of a digital asset (or a financial interest in a digital asset)? (See instructions.) Yes No

Standard Deduction Someone can claim: You as a dependent Your spouse as a dependent Spouse itemizes on a separate return or you were a dual-status alien

Age/Blindness You: Were born before January 2, 1958 Are blind Spouse: Was born before January 2, 1958 Is blind

Dependents (see instructions):

(1) First name	Last name	(2) Social security number	(3) Relationship to you	(4) Child tax credit	Credit for other dependents
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>

Income

1a Total amount from Form(s) W-2, box 1 (see instructions)		1a
b Household employee wages not reported on Form(s) W-2		1b
c Tip income not reported on line 1a (see instructions)		1c
d Medicaid waiver payments not reported on Form(s) W-2 (see instructions)		1d
e Taxable dependent care benefits from Form 2441, line 26		1e
f Employer-provided adoption benefits from Form 8839, line 29		1f
g Wages from Form 8919, line 6		1g
h Other earned income (see instructions)		1h
i Nontaxable combat pay election (see instructions)	1i	
z Add lines 1a through 1h		1z
2a Tax-exempt interest	2a	b Taxable interest
3a Qualified dividends	3a	b Ordinary dividends
4a IRA distributions	4a	b Taxable amount
5a Pensions and annuities	5a	b Taxable amount
6a Social security benefits	6a	b Taxable amount
c If you elect to use the lump-sum election method, check here (see instructions)		
7 Capital gain or (loss). Attach Schedule D if required. If not required, check here		7
8 Other income from Schedule 1, line 10		8
9 Add lines 1z, 2b, 3b, 4b, 5b, 6b, 7, and 8. This is your total income		9
10 Adjustments to income from Schedule 1, line 25		10
11 Subtract line 10 from line 9. This is your adjusted gross income		11
12 Standard deduction or itemized deductions (from Schedule A)		12
13 Qualified business income deduction from Form 8995 or Form 8995-A		13

Attach Form(s) W-2 here. Also attach Forms W-2G and 1099-R if tax was withheld. If you did not get a Form W-2, see instructions.

Attach Sch. B if required.

Standard Deduction for—

- Single or Married filing separately, \$12,950
- Married filing jointly or Qualifying surviving spouse, \$25,900
- Head of household, \$19,400
- If you checked Yes on line 13, \$1,000