



Youth Scholarship Application

Deadline to apply: May 29, 2020

**Please submit the following documents with this application (photocopies only)!
Scholarships cannot be combined with any other discounts.**

- Priority will be given to City of Pensacola Residents. Please provide proof of residency.
- Copy of most recent tax return or 4506T (Tax Return Request)
- Letter of request.

Applications will NOT be processed if ANY of the above documents are missing.

Please Print Clearly

Parent or Guardian Name(s)		Relationship To Child	
Parent or Guardian Address			
State	Zip	Cell Phone	Work Phone
Email Address		Resource Center	Number of Dependents Claimed on your Tax Return.

Individuals Requesting Scholarship

Must be claimed as dependents on most recent tax return to be included.

Participant's Name		Participant's Name	
School/Grade	Age/DOB	School/Grade	Age/DOB
Participant's Name		Participant's Name	
School/Grade	Age/DOB	School/Grade	Age/DOB

I certify that my annual household income of \$ _____ and number of dependents as _____. I certify that the information provided is true and complete to the best of my knowledge. I agree to notify the City of Pensacola Parks and Recreation Department if my financial status changes. I also certify that I have read and understand the guidelines that must be adhered to in order to retain my scholarship (if awarded). I understand that not abiding by these guidelines can result in a termination of my scholarship. All applications must be completed and have the necessary supporting documents attached (copies only). This application will not be processed otherwise. The City of Pensacola Parks and Recreation Department will notify you of our decision within 14-21 days. Again, thank you for your support and we look forward to serving your family.

Signature of Applicant

Date

OFFICE USE ONLY

Total Household Income: \$ _____
 Total Number of Dependents _____
 Amount Granted By Department: \$ _____
 Amount to be Paid by Participant: \$ _____

Date assistance approved: _____ Approved by: _____ Location: _____

Scholarship Recipient's Frequently Asked Questions and Guidelines

- 1. How are scholarship awards determined?** The scholarship is awarded based on GROSS household income, including all non-employment income such as child support, alimony, SSI and disability, retirement, etc. Priority will be given to City of Pensacola Residents. It can take up to two weeks to process the scholarship and applications received after May 29, 2020 will not be eligible.
- 2. What do I need to provide for eligibility of a scholarship?** You must complete the scholarship application form and provide ALL required documents (INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED).
- 3. How much of a scholarship can I receive?** The maximum amount of award is **50%**. We utilize a sliding fee scale which will determine the amount of scholarship that may be awarded. Due to limited allocations a predetermined amount of scholarship money will be awarded each year, **not all applicants will receive a scholarship.**
- 4. What if my circumstances change before my scholarship expires?** If your household income changes drastically, you may contact the Superintendent of Administration and Special Projects at kcarmody@cityofpensacola.com to see if the changes will affect your award.
- 5. Where do I pick up a scholarship form?**
Scholarship forms may be picked up at any of the City of Pensacola Resource Centers during regular business hours.
- 6. What if I don't have a tax return?** Please contact the at Superintendent of Administration and Special Projects kcarmody@cityofpensacola.com
- 7. What if the children are not claimed on my taxes?** Please contact the Superintendent of Administration and Special Projects at kcarmody@cityofpensacola.com
- 8. How do I show proof of City residency?** Provide a copy of your electric, garbage, water bill, with your name and City address.

Tips and Guidelines once a scholarship is awarded:

- You must continue to pay full amount for services until scholarship notification is received.
- Once you accept the scholarship as a discount no other discount can be applied. Your scholarship will be terminated if payments are received late.
- Other subsidy programs cannot be combined with the scholarship such as Early Learning Coalition, Gateway, and Childhood Development Services, promotional discounts, etc.
- Delinquent charges at one Resource Center will result in denial of scholarships at all City of Pensacola Resource Centers.

If you have any questions concerning your application, the process, or the forms required please contact Kim Carmody by e-mail at kcarmody@cityofpensacola.com.

PLAY PENSACOLA

SCHOLARSHIP REQUIRED DOCUMENTS

Please provide your 1040 tax document along with your scholarship application, proof of residency, and letter of need. The entire tax document is not required for submission, only the front page that indicates the number of dependents in the household and your taxable income. See highlighted areas below.

IMPORTANT: Please remove and/or black out all social security numbers prior to submission.

Form **1040** Department of the Treasury—Internal Revenue Service (99) **2019** U.S. Individual Income Tax Return OMB No. 1545-0074 IRS Use Only—Do not write or staple in this space.

Filing Status Single Married filing jointly Married filing separately (MFS) Head of household (HOH) Qualifying widow(er) (QW)
 Check only one box. If you checked the MFS box, enter the name of spouse. If you checked the HOH or QW box, enter the child's name if the qualifying person is a child but not your dependent. ▶

Your first name and middle initial _____ Last name _____ Your social security number _____
 If joint return, spouse's first name and middle initial _____ Last name _____ Spouse's social security number _____

Home address (number and street). If you have a P.O. box, see instructions. _____ Apt. no. _____
 City, town or post office, state, and ZIP code. If you have a foreign address, also complete spaces below (see instructions). _____
 Foreign country name _____ Foreign province/state/country _____ Foreign postal code _____

Standard Deduction Someone can claim: You as a dependent Your spouse as a dependent Spouse itemizes on a separate return or you were a dual-status alien

Age/Blindness You: Were born before January 2, 1955 Are blind Spouse: Was born before January 2, 1955 Is blind

Dependents (see instructions):		(2) Social security number	(3) Relationship to you	(4) ✓ if qualifies for (see instructions):	
(1) First name	Last name			Child tax credit	Credit for other dependents
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>

1 Wages, salaries, tips, etc. Attach Form(s) W-2		1
2a Tax-exempt interest	2a	2b Taxable interest. Attach Sch. B if required
3a Qualified dividends	3a	3b Ordinary dividends. Attach Sch. B if required
4a IRA distributions	4a	4b Taxable amount
4c Pensions and annuities	4c	4d Taxable amount
5a Social security benefits	5a	5b Taxable amount
6 Capital gain or (loss). Attach Schedule D if required. If not required, check here		6
7a Other income from Schedule 1, line 9		7a
b Add lines 1, 2b, 3b, 4b, 4d, 5b, 6, and 7a. This is your total income		7b
8a Adjustments to income from Schedule 1, line 22		8a
b Subtract line 8a from line 7b. This is your adjusted gross income		8b
9 Standard deduction or itemized deductions (from Schedule A)	9	
10 Qualified business income deduction. Attach Form 8995 or Form 8995-A	10	
11a Add lines 9 and 10		11a
b Taxable income. Subtract line 11a from line 8b		11b

Standard Deduction for—
 • Single or Married filing separately, \$12,200
 • Married filing jointly or Qualifying widow(er), \$24,400
 • Head of household, \$18,350
 • If you checked any box under Standard Deduction, see instructions.

For Disclosure, Privacy Act, and Paperwork Reduction Act Notice, see separate instructions. Cat. No. 11320B Form **1040** (2019)