

REGISTRATION AND PARTICIPATION INFORMATION



All information below is required. Please be sure to fill out all areas completely.

Program Name: _____ Location: _____

Child's Name (First and Last) _____	Date of Birth _____ OM OF
Child's Name (First and Last) _____	Date of Birth _____ OM OF
Child's Name (First and Last) _____	Date of Birth _____ OM OF
Child's Name (First and Last) _____	Date of Birth _____ OM OF

Address _____ City, State, Zip _____

Parent/Guardian's Name (First and Last) _____
Email _____

Home Phone _____ Cell Phone _____ Work Phone _____

Parent/Guardian's Name (First and Last) _____
Email _____

Home Phone _____ Cell Phone _____ Work Phone _____

Emergency call list and pick-up authorization.

Full Name _____ Relationship to child _____ Phone Number(s) _____

Full Name _____ Relationship to child _____ Phone Number(s) _____

Full Name _____ Relationship to child _____ Phone Number(s) _____

Full Name _____ Relationship to child _____ Phone Number(s) _____

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Medical Information. Please list any allergies, medical conditions, special needs or additional information your child (ren) have. If more space is required please continue on the back of page 2. **SPECIAL NOTE:** If medication is to be distributed, additional paperwork will be required. Additional paperwork: OYes ONo

Child's Name (First and Last)

Medical Information

Child's Name (First and Last)

Medical Information

Child's Name (First and Last)

Medical Information

Child's Name (First and Last)

Medical Information

INSURANCE CARRIER INFORMATION

Company, Policy# and Group#

Family Physician

Phone Number

Physician Address

Preferred Hospital

Image Release: In consideration of my minor child (ren)/ward being allowed to participate in the City of Pensacola Youth Program, related events and activities, the undersigned agrees that such participant's likeness may be photographed or videotaped and that such images may be published in an outlet used to promote or publicize that program.

Hold Harmless Agreement: I, as a parent or guardian and on behalf of my child (ren), acknowledge that I am releasing the City of Pensacola, its agents and employees, from any and all liability, either individual, joint or several, which they may incur as a result of any act or acts of negligence, contributory negligence, or comparative negligence, engaged in by them which causes, either directly or indirectly, any injury, sickness or illness of any kind, to my child. I further agree that I will hold the City of Pensacola, its agents and employees, harmless from any liability, payment of damages, and attorney's fees, and will indemnify the City, its agents and employees in the event that the payment of damages, costs and attorney's fees is incurred by the City, arising out of or pertaining to in any way the negligence, contributory negligence of an employee or agent of the City of Pensacola, or of the City of Pensacola itself.

Payment Policy: Payments for all programs must be made in full prior to the first day of the program. Accepted forms of payment include: check, cash, credit card, money order, or cashier's check. Payments are late after the 2nd day of the program and a \$10 late fee will be assessed. If payment has not be received within 10 days your child will no longer be accepted into the program.

For all cancellations of program services, a \$25 administrative fee will be assessed. There is no refund for programs that have already begun or on summer camp deposits. Refunds will only be issued to the patron listed on the receipt. No cash refunds will be given at any time. If the original payment was made by check, we require 30 days for the check to clear before a refund can be issued. All refunds will be made by check through the Finance Department.

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Extended Care Policies: The following fees will apply to individual children remaining at the center after program hour's end.

First fifteen minutes (15)	\$10.00 per child	Thirty minutes (30)	\$15.00 per child
Forty-five minutes (45)	\$20.00 per child	Sixty minutes (60)	\$25.00 per child

The above fees are daily and are to be paid the day they are charged. **These fees must be paid before your child can return to camp.**

Discipline Guidelines

All children are entitled to a pleasant and safe environment while participating in our programs. The City of Pensacola's Parks and Recreation programs use positive guidance methods including reminders, distractions, redirection, and logical consequences. Additionally, we follow five simple rules: be safe, be commitment, be respectful, be responsible, and have fun. These rules are taught according to the following guidelines:

- Rules are clearly stated. Participants are expected to work and play within known limits.
- Staff set limits, which reflect realistic expectations for the age and development of each participant.
- When conflicts occur between youth in the program, our staff encourage each participant to:
 - Cool Down
 - Discuss the issue
 - Select a solution to the issue
 - Implement the solution

If these general measures are not successful, your child may be temporarily removed from the group. Child safety is the most important concern of our program; therefore, children whose behavior is dangerous or repeatedly disruptive must be immediately picked up from the program by a designated adult. Repeatedly disruptive or dangerous behavior will be discussed with the child's parent and will result in loss of privileges or activities, suspension, or termination from the program.

I agree and understand the Image Release, Hold Harmless Agreement, Payment Policy, Extended Care Policy, Disciplinary Procedures listed below. I/we also hereby grant consent to all health care providers designated by the City of Pensacola to provide my child (ren) any necessary medical care as a result of any injury or illness.

Parent's Name Printed

Parent's Signature

Date

Office Use Only

Name of Program: _____ Registration Packet Received- Date: _____

Review of Payment and Program Policy Conducted: Yes/No Review of Discipline Guidelines

Staff Name: _____

Staff Signature: _____