

# REGISTRATION AND PARTICIPATION INFORMATION



All information below is required. Please be sure to fill out all areas completely.

Program Name: \_\_\_\_\_ Location: \_\_\_\_\_

Child's Name (First and Last)	Date of Birth OM OF
Child's Name (First and Last)	Date of Birth OM OF
Child's Name (First and Last)	Date of Birth OM OF
Child's Name (First and Last)	Date of Birth OM OF

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Parent/Guardian's Name (First and Last) \_\_\_\_\_  
Email \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Parent/Guardian's Name (First and Last) \_\_\_\_\_  
Email \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

## Emergency call list and pick-up authorization.

Full Name	Relationship to child	Phone Number(s)
Full Name	Relationship to child	Phone Number(s)
Full Name	Relationship to child	Phone Number(s)
Full Name	Relationship to child	Phone Number(s)

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Medical Information. Please list any allergies, medical conditions, special needs or additional information your child (ren) have. If more space is required please continue on the back of page 2. SPECIAL NOTE: If medication is to be distributed, additional paperwork will be required. Additional paperwork: OYes ONo

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Child's Name (First and Last)

Medical Information

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Child's Name (First and Last)

Medical Information

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Child's Name (First and Last)

Medical Information

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Child's Name (First and Last)

Medical Information

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### INSURANCE CARRIER INFORMATION

Company, Policy# and Group#

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Family Physician

Phone Number

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Physician Address

Preferred Hospital

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**Image Release:** In consideration of my minor child (ren)/ward being allowed to participate in the City of Pensacola Youth Program, related events and activities, the undersigned agrees that such participant's likeness may be photographed or videotaped and that such images may be published in an outlet used to promote or publicize that program.

**Hold Harmless Agreement:** I, as a parent or guardian and on behalf of my child (ren), acknowledge that I am releasing the City of Pensacola, its agents and employees, from any and all liability, either individual, joint or several, which they may incur as a result of any act or acts of negligence, contributory negligence, or comparative negligence, engaged in by them which causes, either directly or indirectly, any injury, sickness or illness of any kind, to my child. I further agree that I will hold the City of Pensacola, its agents and employees, harmless from any liability, payment of damages, and attorney's fees, and will indemnify the City, its agents and employees in the event that the payment of damages, costs and attorney's fees is incurred by the City, arising out of or pertaining to in any way the negligence, contributory negligence of an employee or agent of the City of Pensacola, or of the City of Pensacola itself.

**Payment Policy:** Payments for all programs must be made in full prior to the first day of the program. Accepted forms of payment include: check, cash, credit card, money order, or cashier's check. Payments are late after the 2<sup>nd</sup> day of the program and a \$10 late fee will be assessed. If payment has not be received within 10 days your child will no longer be accepted into the program.

For all cancellations of program services, a \$25-\$50 administrative fee will be assessed, depending on the program.

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**Extended Care Policies:** The following fees will apply to individual children remaining at the center after program hour's end.

First fifteen minutes (15)	\$10.00 per child	Thirty minutes (30)	\$15.00 per child
Forty-five minutes (45)	\$20.00 per child	Sixty minutes (60)	\$25.00 per child

The above fees are daily and are to be paid the day they are charged. **These fees must be paid before your child can return to camp.**

## Discipline Guidelines

All children are entitled to a pleasant and safe environment while participating in our programs. The City of Pensacola's Parks and Recreation programs use positive guidance methods including reminders, distractions, redirection, and logical consequences. Additionally, we follow five simple rules: be safe, be commitment, be respectful, be responsible, and have fun. These rules are taught according to the following guidelines:

- Rules are clearly stated. Participants are expected to work and play within known limits.
- Staff set limits, which reflect realistic expectations for the age and development of each participant.
- When conflicts occur between youth in the program, our staff encourage each participant to:
  - Cool Down
  - Discuss the issue
  - Select a solution to the issue
  - Implement the solution

If these general measures are not successful, your child may be temporarily removed from the group. Child safety is the most important concern of our program; therefore, children whose behavior is dangerous or repeatedly disruptive must be immediately picked up from the program by a designated adult. Repeatedly disruptive or dangerous behavior will be discussed with the child's parent and will result in loss of privileges or activities, suspension, or termination from the program.

**I agree and understand the Image Release, Hold Harmless Agreement, Payment Policy, Extended Care Policy, Disciplinary Procedures listed below.** I/we also hereby grant consent to all health care providers designated by the City of Pensacola to provide my child (ren) any necessary medical care as a result of any injury or illness.

\_\_\_\_\_  
Parent's Name Printed

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

*Office Use Only*

Name of Program: \_\_\_\_\_ Registration Packet Received- Date: \_\_\_\_\_

Review of Payment and Program Policy Conducted: Yes/No Review of Discipline Guidelines

Staff Name: \_\_\_\_\_

Staff Signature: \_\_\_\_\_