

## Planning Services Department 2019 Meeting Dates and Application Deadlines

Board	Meeting	Time	Application Deadline	Location
Planning Board	2nd Tuesday	2:00	21 calendar days prior to the meeting **	Mason Conference Room, 2nd Floor, City Hall
Gateway Review Board	2nd Tuesday	11:00	21 calendar days prior to the meeting	Mason Conference Room, 2nd Floor, City Hall
Zoning Board of Adjustments	3rd Wednesday	3:00	21 calendar days prior to the meeting	Whibbs Conference Room, 1st Floor, City Hall
Architectural Review Board	3rd Thursday	2:00	21 calendar days prior to the meeting	Mason Conference Room, 2nd Floor, City Hall

\*\* Rezoning, Subdivision, and Site Plan Applications are due 30 days prior to the meeting.

\*\*\* Deadlines have been adjusted due to holidays.

2019 Meeting Schedule / Application Deadlines						
	January		February		March	
	Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
<b>Planning Board</b>	8th	Dec 18 / Dec 7**	12th	Jan 22 / Jan 11**	12th	Feb 19 / Feb 8**
<b>Gateway Review Board</b>	8th	Dec 18	12th	Jan 22	12th	Feb 19
<b>Zoning Board of Adjustments</b>	16th	Dec 27 ***	20th	Jan 30	20th	Feb 27
<b>Architectural Review Board</b>	17th	Dec 27 ***	21st	Jan 31	21st	Feb 28
	April		May		June	
	Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
<b>Planning Board</b>	9th	Mar 19 / Mar 8**	14th	Apr 23 / Apr 12**	11th	May 21 / May 10**
<b>Gateway Review Board</b>	9th	Mar 19	14th	Apr 23	11th	May 21
<b>Zoning Board of Adjustments</b>	17th	Mar 27	15th	Apr 24	19th	May 29
<b>Architectural Review Board</b>	18th	Mar 28	16th	Apr 22	20th	May 30
	July		August		September	
	Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
<b>Planning Board</b>	9th	June 18 / June 7**	13th	July 23 / July 12**	10th	Aug 20 / Aug 9**
<b>Gateway Review Board</b>	9th	June 18	13th	July 23	10th	Aug 20
<b>Zoning Board of Adjustments</b>	17th	June 26	21st	Jul 31	18th	Aug 28
<b>Architectural Review Board</b>	18th	June 27	15th	Jul 25	19th	Aug 29
	October		November		December	
	Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
<b>Planning Board</b>	8th	Sept 17 / Sept 6**	12th	Oct 22 / Oct 11**	10th	Nov 19 / Nov 8**
<b>Gateway Review Board</b>	8th	Sept 17	12th	Oct 22	10th	Nov 19
<b>Zoning Board of Adjustments</b>	16th	Sept 25	20th	Oct 30	18th	Nov 26 ***
<b>Architectural Review Board</b>	17th	Sept 26	21st	Oct 31	19th	Nov 26 ***