

November 2020

This monthly financial summary report is for the period ended November 30, 2020, as closed by the Finance department. This represents two months into the fiscal year, and represents 16.67% of the total budget. This report will focus on the General Fund as well as the Enterprise Funds (Airport, Port, Sanitation and Utility Funds), the Local Option Sales Tax (LOST) Fund and the Stormwater Capital Projects Fund.

General Fund Revenues:

The first data chart you will see, page 4, is for the General Fund (GF). Total revenues collected, including appropriation from fund balance through November 30, 2020 are \$8,419,882. This is 13.89% of the total GF budget.

- ❖ Ad Valorem became due November 1st and will not be late until April. These should increase rapidly up to that point as there is a discount to pay earlier.
- ❖ Local Business Tax was due October 1st and as such is collected at 90.35%.
- ❖ Franchise Fees and Utility taxes run one to two months in arrears.
- ❖ Charges for Service and Miscellaneous revenues are reflected as a negative. There is a \$220,393.32 in pending State reimbursements related to a PW agreement. Miscellaneous revenues has a payment that is due from the Saenger theater for \$61,402.50 that has not been received. This was accrued in FY 20 and reversed this FY. COVID19 has created a cash flow delay for the theater and as such the payment hasn't been received yet.
- ❖ Transfers is a booked entry and reflects 50% now. The final 50% will be recorded in the second half of the fiscal year.

Budget adjustments and carryovers from the prior fiscal year have been recorded and are reflected in these statements.

General Fund Expenditures

The data on the right side of the chart is for the General Fund Expenditures. Total expenditures through November 30, 2020 are \$15,479,499. This is 25.53% of the total GF budget.

- ❖ Expenditures are slightly higher than the anticipated amount of 16.67%. This is primarily due to general pension fund being fully funded at the beginning of the year for all but the city council.

- ❖ Non Departmental does not have personnel costs and therefore has no pension allocation. These costs are related to transfers to various funds and most have not been completed at this point in the year. The bulk of this department is transfers, \$3,197,804, which will be completed in full in the following month.

Page 5 is a graphic representation of the city's revenue collection to budgeted revenues.

Tree Planting Trust Fund:

The Budget in Brief Summary highlights the Tree Planting Trust Fund, which is a component of the General Fund. At the end of FY 2020, the balance of the tree trust fund was carried over, with a beginning fund balance of \$528,007. No revenues or expenditures were budgeted for FY 2021. As of November 2020, \$5,000 in revenues had been received. These revenues are detailed on page 6.

Enterprise Funds:

Enterprise Funds consist of Pensacola Energy, Sanitation Service, the Port, and the Airport. Revenues for all enterprise funds came to 20.52% of the total budget. Expenditures were higher the targeted expenditure rate at 16.67%, at 33.54%. Each fund is represented in the graphic on page 7 of this report. The bar graph on page 8 represents the revenues and expenditures compared to the total budget for each enterprise fund.

- ❖ Personnel is slightly higher due to the full funding of the general pension fund.
- ❖ Capital Outlay was expended at 87.36%, far higher than budgeted for this period. This is attributed to encumbered funds and P.O. carried over.
- ❖ Debt Service is expended at 60.54%. This is due to 100% of principal being encumbered for Gas and Sanitation Funds at 51.00% of principal for the Airport fund.

Local Option Sales Tax Fund:

The Local Option Sales Tax (LOST) Fund is detailed out on page 9. City issued bonds were issued to fund the LOST capital projects. Per Finance "It will be necessary to draw upon the City's pooled cash to cover cash shortfalls in the fund. This is projected to be necessary through the end of the life of the LOST IV Series."

- ❖ **Local Option Sales Tax: Fund 307:** This revenue also runs one month in arrears and is collected at 10.25%. Fund 316 is funded by fund balance and is at 100%.

- ❖ The beginning budget for the LOST 307 fund was \$6,038,200 for Capital Projects. Subsequent budget amendments increased this by an additional \$3,970,049 for a total budgeted capital amount of \$10,008,249. This increase is to carryover funds for projects in the prior year that were not completed. Fund 316 also increased its beginning budget amount for capital projects via an amendment in the amount of \$1,961,875.

The Finance department has also provided a detailed spreadsheet of all LOST projects, costs, funding and where the projects are in the completion cycle. This report begins on page 11.

Stormwater Capital Projects Fund:

This is another large capital project fund. The summary of this fund can be found on page 10. The finance department also provides a detailed report for this fund's capital projects. That detail can be found on page 15.

Revenue in this fund is primarily from fund balance and transfers in from the General Fund. As these are made at the beginning of the year the total collections are at 100% for fund balance and 10.56% of transfers. Operating expenditures 1.37%. Capital Outlay is at 59.94% primarily due to encumbered funds. In addition this fund also made a budget adjustment in the amount of \$906,745 to the original adopted budget of \$2,735,000 for a total budgeted amount of \$3,641,745 as of November 2020.